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| Job Application Form Bright Futures Administration Support & PA |
| **Your name and details**  First Name:  Surname:  Address:  Postcode:  Telephone:  Email: |
| **Qualifications and Education/training**  *Please list details here:* |
| **Please tell me why you think you are the right person for the job**  *Explain how you meet the personal specification and make sure you feel it is for you!* |
| **Why do you want to work for Bright Futures?**  *Take a look at the Bright Futures Consultancy Ltd website: (www.brightfuturesconsultants.co.uk) to find what we’re all about, then tell us why you’d like to work for Bright Futures Consultancy Ltd.* |
| **A few other bits and pieces**  *Do you consider yourself to have a disability? (Delete as appropriate)*  *Yes / No*  *Are there any reasonable adjustments Bright Futures Consultancy Ltd can make to assist you with the application and recruitment process?*  *Do you need a permit to work in the UK? (Delete as appropriate)* |
| **References**  *Please give the names and addresses of two people - other than your friends or relatives - who we can get in touch with about a reference. We won’t get in touch unless you are offered a job.* |
| **Sending the application**  When complete, email this form to [ruth@brightfuturesconsultants.co.uk](mailto:ruth@brightfuturesconsultants.co.uk) with the subject line ‘JOB APPLICATION’.  Thank you very much for taking the time to apply!  We can’t wait to hear from you  **Ruth and the Bright Futures Team** |